

Office of the Municipal Councillors of Khardah

B.T.Road,Khardah

NOTICE INVITING TENDER

Memo No:KDHM/07/CON/22-23

Date : 26.05.22

Sealed tenders in prescribed printed Municipal form are here by invited from the reliable & resourceful supplier or manufacturer by the Executive Officer on behalf of the Municipal Councilors of Khardah Municipality for obtaining a rate contract for supplying of different types of materials mention below to the Public Health & Convenience Department . Material should be supplied as per direction of the Municipality within Municipal area. Rate should be quoted inclusive of all taxes & delivery charges at site. Supply order will be given as per requirement to the selected suppliers time to time as per issue of order. Applicant will received quotation paper from cash dept. available from the office hour from 10.30 A.M. to 1.30 P.M. except Saturday(2nd & 4th Only) & Sunday & other holidays.

A.a)	Name of the materials	:	Enclosed in separate sheet
b)	Suppliers eligible for submission of rate	:	# Suppliers should have Valid Trade License/Enlistment Certificate, PAN No., GST registration certificate& Professional Tax Clearance Certificate.
c)	Printed form in which tender is to be submitted	:	In printed Municipal Form along with special terms and conditions.
d)	Price per copy of the set of tender documents	:	Rs. 600/-(Rupees six hundred only) per set.
e)	Last date of receiving application for tender documents	:	04.06.2022 Up to 12.00 P.M.
f)	Documents require to be submitted along with the Application for obtaining tender paper	:	Valid Trade License/Enlistment Certificate.
g)	Last date, time limit & place for dropping of tender documents	:	04.06.2022 Up to 01.00 P.M. in the Tender box kept at Municipality Office.
h)	Date, time & place of opening the tender	:	04.06.2022 at 1.30 P.M. at Office of the Municipal Councilors of Khardah Municipality
j)	Mode of issue of tender paper	:	Tender paper will be issued by the Office of the Municipal Councilors of Khardah Municipality only to the eligible applicants who have submitted all the requisite documents on recommendation of the S.I.
k)	Earnest money required to be deposited at the time of submission of tender	:	Rs. 6000.00 (Rupees Six Thousand only) by Bank Draft in the name of "Khardah Municipality".
l)	Supply order issuing authority	:	Executive Officer, Khardah Municipality
m)	Authority who will receive the material and make payment of supplied materials	:	The Central store/P.H & C Department

B) The detailed documents and other relevant particulars may be seen by the intending tenders during office hours within the date mentioned above in the Office of the Municipal Councilors of Khardah Municipality.

C) The materials are to be supplied in accordance with the procurement programme of this Municipality who would issue the supply order as per terms and condition as laid down hereunder and the payment will be made by them as per the actual materials supplied with entire satisfaction of those authorities. 10 % of contract value/Bill value shall be retained as security deposit money which will be released after successful and satisfactory warranty period as prescribed or after contract term. Supply order shall be issued by those authorities who will take supply of the materials and payment will be made by them.


D) If agency fails to supply the materials as per the demand placed by the municipality, penal action in the form of forfeiture of Earnest/security deposit money, as decided by the authority, will be imposed on the agency and the decision of the authority will be conclusive and binding. No price escalation, in any form, within the contract period will be entertained.

E) The rate quoted should be inclusive of all cost of transportation, loading, unloading, staking at site of Khardaha Municipality area and all Taxes, GST, etc. what so ever.

F) Deduction viz (i) ST (ii) IT or any others taxes, due as per rules, will also be deducted from the of the agency.

G) Payment will be made by the concerned authority who will place the supply order.

H) The authority reserves the right to accepted or reject any or all offer without assigning any reason.



Executive Officer
Khardah Municipality
Executive Officer
Khardah Municipality

Office of the Municipal Councillors of Khardah
B.T.Road,Khardah

No.....

Date

List of Sanitary materials

<u>S No</u>	<u>Description</u>	<u>Specification</u>	<u>Specification</u>	<u>Rate(with all taxes)</u>
1	Lime Stone Powder	Grade 1	50 Kg./Bag	

Office Seal & Signature of Tenderer with Date