



OFFICE OF THE MUNICIPAL COUNCILLORS OF KHARDAH
KHARDAH MUNICIPAL OFFICE
B.T.ROAD, KHARDAH, NORTH 24-PARGANAS, KOL - 700117

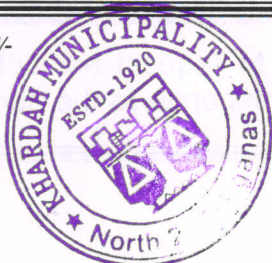
No: KDHM/ 63/ IT/ QTN/ 19 - 20Date: 02-03-2020**QUOTATION NOTICE**

Sealed quotations are hereby invited from reputed, reliable, resourceful and experienced dealers / vendors of I.T. Products for supplying and installation of **56-Nos. of License User Copies of Quick Heal Total Security Antivirus Systems for our Entire Office Computers with 36+03 Months Exclusive License Validity as an Existing Client of Quick Heal products** as per the approved Note Sheet, Dated:12-02-2020, passed in our C-I-C Meeting vide Dated: 13-02-2020, strictly according to the specifications and the terms & conditions furnished below –

Sl. No.	Product Details	Qty	Sl. / Part No.	License Validity	Gross Unit Rate	GST (18%)	Net Amount (₹)
1.	Quick Heal Total Security Windows Server Edition (Single User) with 39-Months License Validity and On-site Comprehensive Support for our IBM-X3200 Accounts Server.	01 User	Vendor to Specify	Vendor to Specify	Vendor to Specify	Vendor to Specify	Vendor to Specify
2.	Quick Heal Total Security Antivirus System (Bundle Pack) with 39-Months License Validity and On-site Comprehensive Support for our Office Desktop Computers – Windows Version.	48 Users	Vendor to Specify	Vendor to Specify	Vendor to Specify	Vendor to Specify	Vendor to Specify
3.	Quick Heal Total Security Antivirus System (Bundle Pack) with 39-Months License Validity and On-site Comprehensive Support for our Office Laptop Computers Windows Version.	07 Users	Vendor to Specify	Vendor to Specify	Vendor to Specify	Vendor to Specify	Vendor to Specify
NET AMOUNT (In Words)							

The quotations should be dropped at the Office Tender Box of Khardah Municipality, addressed to The Chairman, Khardah Municipality, B. T. Road, Khardah, Kolkata – 700117, clearly marked as **“Quotation for Supply & Installation of Quick Heal Total Security Antivirus Systems for Khardah Municipality”** along with our published **Quotation No. and Corresponding Date** as per the quotation schedule, mentioned below. Furthermore, it is stated that the Municipality does

ITC/-



PHONE: 2553-3060 / 2583-4943 ★ FAX: 2563-1171

Email: khardahmunicipality@yahoo.co.inWebsite: www.khardahmunicipality.in



✓ Municipal Own Fund

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not bind itself to accept the lowest quotation and resume the exclusive right of accepting / rejecting any quotations or part thereof without showing any reasons.

QUOTATION SCHEDULE

Our published Quotation No. & Corresponding Date:	KDHM/63/IT/QTN/19 - 20, Dated: 02-03-2020
Last Date & Time for Dropping the Sealed Quotations:	12-03-2020 (01:00 P.M.)
Date & Time for Opening of the Sealed Quotations:	12-03-2020 (01:30 P.M.)
Place for opening of the Sealed Quotations:	Chamber of The Executive Officer
Contact Persons:	The I. T. Coordinator, Khardah Municipality
Contact Telephone Numbers:	033-25533060 / 033-25834943
Official Email:	<u>khardahmunicipality@yahoo.co.in</u>
Address of Communication / Further Assistance:	As Stated Above (within normal office hours)

TERMS & CONDITIONS

- 1) Supplying and installation of the aforesaid items will be a single transaction with the successful Vendors / Agencies only; i.e. the transactions of supplying and installation of the said items will not be separated and the evaluation will be based on Net Amount only.
- 2) The vendor should be a Registered Company along with an Authorised Dealer (AUD) / Dealers / Agencies / Service Providers of OEM in respect to the quoted items.
- 3) The Quotations submitted should also contain photo copies of certificate of applicability of Valid Trade License Certificate, I. Tax Clearance Certificates, Business PAN, GST-IN and Other Essential Credentials, etc.
- 4) The rate offer on the quoted items should be inclusive of all shorts of taxes & duties, delivery, installation and other incidental charges, if any.
- 5) The quoted documents from the participants should be submitted neatly and all corrections, over-typing should be attested with their official seal.
- 6) The final decision would be based on the technical capacity and pricing. Khardah Municipality does not bind itself in selecting the firm offering lowest prices.
- 7) Khardah Municipality reserves the right to reject any or all the quoted documents from the participants without assigning any reason, to relax or waive any of the conditions stipulated in the terms and conditions of quotation as deemed necessary in the best interest of this Municipality itself as well as Government of West Bengal for good and sufficient reasons.
- 8) During the evaluation process, this Municipality reserves the right, to request additional information or clarification from the quotationers. Such request and response to the same



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shall be purely of a clarifying nature, with no impact on the substantive content, quality or cost of the services offered.

- 9) The Quotationer to be awarded for L1, should bring all necessary tools & accessories, required manpower, etc for execution the said job with their own cost and liabilities.
- 10) The L1 Quotationer should provide On-site commercial and comprehensive supports of the quoted items for the entire periods, offered from the OEM from the date of final installation.
- 11) The L1 Quotationer to be awarded for work order, should attend and provide necessary support and service delivery on each complaint received at our municipal office within 24-HRS (Verbal / Written / Mail), as and when required during the entire warranty period, offered from the OEM at free of cost.
- 12) The items in sealed pack should be delivered by the L1 Quotationer, within 15 days from the date of receipt of the supply order along with the User Manuals / Other essential Accessories / Any Other Offered Items from the manufacturer end, etc.
- 13) The payment of the entire order value will be released in favour of the L1 Quotationer, only after the delivery & successfully installation of said items and submission of the Warranty & Maintenance Proof as per OEM along with other essential Accessories, Media Kit, etc.
- 14) The L1 Quotationer should confirm the acceptance of all 'Terms and Conditions' relating to payment terms, warranty, delivery, validity etc. furnished in our Quotation Notice. Offer by the quotationers not conforming to the terms and conditions as published in our Quotation Notice and hence explicitly will be rejected.

SD/- TAPOSH PAUL
Chairman
Khardah Municipality

Copy forwarded for information and necessary action to:

- 1) The District Magistrate, North 24-Pgns, Barasat DM Office
- 2) The Sub Divisional Officer, North 24-Pgns, Barrackpore Administrative Office
- 3) The Project Director, Change Management Unit (SUDA), Salt Lake
- 4) The Vice-Chairman, Khardah Municipality
- 5) The Executive Officer, Khardah Municipality
- 6) The Finance Officer, Khardah Municipality
- 7) The I. T. Coordinator, Khardah Municipality
- 8) The Accountant, Khardah Municipality
- 9) The Establishment Dept., Khardah Municipality
- 10) The Central Store, Khardah Municipality
- 11) The Notice Board of the Khardah Municipal Office
- 12) The Official Website of the Khardah Municipality


Chairman
Khardah Municipality
Chairman
Khardah Municipality